



Gallaudet
UNIVERSITY

Undergraduate

Application

General Information

The Registrar's Office and the Admissions Office reserve the right to request additional documentation (e.g., standardized test scores, recommendation letters, etc.) from all applicants. Former acceptance as a preparatory/A.A.S. student does not guarantee admission to the freshman class. Admission criteria must be satisfied before a readmission decision will be made.

Students With Outstanding Debts

Before you apply for readmission or a second degree, your outstanding debt must be paid in full. Send all payments directly to the Cashier's Office. If you have questions related to your debts, contact the Student Accounts Office at (888)651-5447(tty) or (888)651-5145(voice). Once your debt has been paid in full, your readmission application will be processed.

Academic Suspension/Dismial - Appeal Deadline

Fall Semester April 30
Spring Semester October 30

Former Preparatory and/or Northwest Campus Students

Former Preparatory and Northwest Campus students must apply for admission to the University through the Admissions Office.

Former A.A.S. Students

Students who participated in the A.A.S. program at Gallaudet University and wish to return for additional studies must apply for readmission through the Registrar's Office.

Second Degree Program

If you are returning for a second degree, you must get a letter of recommendation from the Gallaudet department chairperson. This letter must state that you have been granted permission to enter that department and major, and the letter must be sent to the Registrar's Office. The department contact persons, phone numbers, and e-mail addresses are listed at the end of this application packet.

Readmission Deadlines:	<i>U.S. Students</i>	<i>International Students</i>
Fall Semester	July 30	May 30
Spring Semester	November 30	October 30
Summer Sessions	April 30	March 30

Contact Person for Readmission

Readmission Specialist	Phone numbers:
Gallaudet University	(202)250-2446 (vp)
Registrar's Office, Chapel Hall 101	(202)651-5393 (tty/voice)
800 Florida Avenue, NE	(202)651-5182 (fax)
Washington, DC 20002-3695	E-mail: registrar.office@gallaudet.edu

Contact Information

Academic Advising

(202) 651- 5355 (tty/voice)
(202) 651- 5759 (fax)
academic.advising@gallaudet.edu

Admissions - Undergraduate

(866) 563- 8896 (videophone)
(800) 995- 0550 (tty/voice)
(202) 651- 5114 (tty)
(202) 651- 5750 (voice)
(202) 651- 5744 (fax)
admissions.office@gallaudet.edu

Athletics Department

(202) 651- 5603 (tty/voice)
(202) 651- 5274 (fax)

Financial Aid Office

(202) 559- 5586 (videophone)
(800) 995- 0990 (tty/voice)
(202) 651- 5290 (tty/voice)
(202) 651- 5740 (fax)
financial.aid@gallaudet.edu

Honors Program

(202) 651- 5550 (tty/voice)
(202) 651- 5896 (fax)
honors.program@gallaudet.edu

Orientation Programs

(202) 651-5064 (voice)
(202) 651- 5572 (fax)
orientation.programs@gallaudet.edu

Registrar's Office

(202) 651- 5393 (tty/voice)
(202) 651- 5182 (fax)
registrar.office@gallaudet.edu

Residence Life and Housing

(202) 651- 5255 (tty/voice)
(202) 651- 5757 (fax)
campus.housing@gallaudet.edu

Student Financial Services

(888) 651- 5447 (tty)
(888) 651- 5145 (voice)
(202) 651- 5711 (fax)
student.accounts@gallaudet.edu

Student Health Service

(202) 651- 5090 (tty/voice)
(202) 651- 5743 (fax)
shs@gallaudet.edu

University Operator

(202)651-5000 (tty/voice)

www.gallaudet.edu

Thank you for informing us that you wish to return to Gallaudet University. Many exciting things have happened since you left. The benefits of completing your undergraduate degree, or pursuing a second degree, will result in your professional and personal growth. Please submit all necessary documents and the nonrefundable \$50 application fee by the dates listed on the following page. Priority will be given to applications completed before the deadline.

All students who withdraw from or leave the University for any reason must reapply for readmission. When all required documents have been received, your academic, student life, and student account records will be reviewed. You will be informed in writing of the readmission decision within four weeks. Financial aid forms, registration information (class schedule and course selection forms), housing contract form, and related materials will be sent only to those students who are officially readmitted to the University.

For all readmitted international students, the United States Immigration regulations require that you provide evidence of adequate financial support. The Immigration Form I-20 (which you will need to obtain a visa and come to Gallaudet) will not be released to you without sufficient certification of your ability to pay the cost of attending the university. Canadian students who must obtain an I-20 are not required to have a student visa. Tuition and Fees are to be paid in full at the time of registration. Please note that a B-1/B-2 visitor visa does not allow you to attend school as a student.

We look forward to your return and are available to assist you with your readmission or second degree procedures. Welcome back!

Readmission Application Requirements

A. Returning Students: Good Standing (undergraduate degree-seeking)

Applicant Requirements:

- Readmission Application
- \$50 (U.S.) nonrefundable application fee
- All debts cleared before deadlines

B. Returning Students: Academically Suspended (AS) or Academically Dismissed (AD)

Applicant Requirements:

- Readmission Application
- \$50 (U.S.) nonrefundable application fee
- All debts cleared before deadlines
- Two letters of recommendation from teachers, counselors, advisors, employers, or community leaders. Letters will not be accepted from family members or friends
- Official college transcripts from all schools attended since leaving Gallaudet University
- Academic Appeal Form at the end of this packet

C. Returning: Disciplinary Suspension

If your suspension has conditions for readmission, you must write to the Judicial Affairs Office and submit documented evidence that you have met the requirements for readmission. You are strongly advised to do this well in advance of the deadlines for readmission.

Applicant Requirements:

- Readmission Application
- \$50 (U.S.) nonrefundable application fee
- All debts cleared before deadlines

D. Returning: Second Degree Program

Applicant Requirements:

- Readmission Application
- \$50 (U.S.) nonrefundable application fee
- All debts cleared before deadlines
- Letter from the Gallaudet Department chairperson granting you permission to enter their program.
- Must complete 30 hours of instruction in a designated major (see catalog)
- Must be a Gallaudet University graduate
- Must meet the department criteria (e.g., personal interview, phone interview, recommendation letters, videotape, etc.)

Undergraduate Readmission and Second Degree Application

Applying for Year 20 _____ Fall/August Spring/January Summer Session

Application Status (Choose one):

- A. Returning: Good Standing
- B. Returning: Academically Suspended (AS) or Academically Dismissed (AD)
- C. Returning: Disciplinary Suspension
- D. Returning: Second Degree, First Degree from Gallaudet

Choose one:

- Deaf Hard of Hearing Hearing **Gallaudet ID:** _____

For Office Only:

PS ID: _____

Appl ID: _____

Adstatus: _____

Classification: _____

Debts: _____

Application fee paid:

- Check Credit Card Money Order

Applicant Information

Full Legal Name: _____
(Please indicate as printed on your Social Security card.)
last name first name middle name

Preferred Name: _____

Maiden Name, if any: _____

Home Address:

address line 1
address line 2
city state zip

Phone: _____ tty voice vp

Fax: _____

Mailing Address:

address line 1
address line 2
city state zip

Phone: _____ tty voice vp

Personal E-mail:

Social Security #: _____

Date of Birth: _____ / _____ / _____

Birth State: _____

Birth Country: _____

Gender: Male Female

Marital Status: Single Married Divorced

Ethnicity Information:

Are you Hispanic or Latino? Yes No

Select your race(s):

- American Indian/Alaska Native
- Asian American
- Black/African American
- Hispanic/Latino
- Native Hawaiian/Other Pacific Islander
- White/Caucasian

Are you a U.S. citizen? Yes No

If no, are you a permanent resident? Yes No

- If yes, what is your permanent resident card number?

A# _____

- If no, please explain and submit verification of permanent residence application status from immigration.

Student Classification When Last Enrolled at Gallaudet:

Prep Freshman Sophomore Junior Senior Second Degree A.A.S. Special

If you were a prep, were you promoted to the freshman class before leaving? Yes No

If yes, when? _____ month/year

Program classification when last enrolled at Gallaudet: A.A.S. B.A./B.S. B.A./B.S. Completed

Indicate First Date Enrolled: _____ (month/year)

Indicate Last Date Enrolled: _____ (month/year)

Second Degree Applicants Only:

Major Choice _____ Specialization _____

Have you ever been convicted of a criminal offense other than a minor traffic violation, and are there such criminal charges pending against you at this time? Yes No

If yes, please attach a separate sheet explaining the circumstances.

Are you a Gallaudet employee? Yes No

Are you a Gallaudet employee's immediate family member? Yes No

Postsecondary Education Information

A. Have you attended another college since leaving Gallaudet? Yes No

If yes, list all community colleges, colleges, and universities attended since leaving Gallaudet. Official transcript(s) with the registrar's seal or signature and current catalog(s) of course descriptions must be mailed directly from your school(s) to Gallaudet University immediately. If you are still enrolled at another college or university, please send transcripts showing work in progress now and, when available, final transcripts.

1. Name of college or university _____

Dates Attended: From month/year _____ To month/year _____

2. Name of college or university _____

Dates Attended: From month/year _____ To month/year _____

3. Name of college or university _____

Dates Attended: From month/year _____ To month/year _____

B. Did you graduate from another college? Yes No

If yes, list the college where you got your degree.

Name of college or university _____

Dates Attended: From month/year _____ To month/year _____

Send official transcripts and catalogs to:

ATTN: Readmission Specialist
Gallaudet University
Registrar's Office, Chapel Hall 101
800 Florida Avenue, N.E.
Washington, D.C. 20002-3695

Applicant Certification

I understand that falsifying or withholding information in completing the application may result in the cancellation of my admission to the University and/or registration with the University. I certify that the information provided in this application is true and correct.

Applicant Signature: _____ Date: _____

Application Payment

The required nonrefundable \$50 application fee is a requirement and will not be waived (except for Gallaudet employees and their families). Applications arriving without the application fee will be considered inactive and will not be processed.

Check/Money Order # _____ Name of Payee _____

Credit Card # _____ VISA MC Expiration Date _____

Name on Account (please print) _____

\$ _____ Date _____

Card Owner Signature _____

Visa Information**For International Students Only**

Name: _____
Last name (family name) First name Middle name

Gender: Male Female

Date of Birth: ____/____/____
Month Day Year

Country of Birth: _____ Country of Citizenship: _____

Address: _____

_____ city state/province zip/postal code/country code

_____ country

Phone: _____ Fax: _____

E-mail address: _____

Program

Check one: Second Degree Undergraduate Major: _____

Are you currently in the U.S.? Yes No

If yes, what is your visa type? F-1 J-1 Other: _____ (please specify)

Will you request Gallaudet University to issue the I-20 Certificate of Eligibility? Yes No

Have you received your Resident Alien Card? Yes No

If yes, please send a copy of your resident alien card.

Resident Alien Card Number (A#): _____

Date of Issuance: _____

If no, please explain and submit verification of Permanent Residence application status from Immigration.

How long have you lived in the United States? _____

On what date did you enter the United States? _____

Academic Suspension or Academic Dismissal Appeals Procedures

Committee C of the University Faculty must have the following information before it will consider your appeal.

If you have documented evidence that your suspension was the result of a recent extenuating circumstance (family or personal medical/psychological emergency), you must complete the academic appeal form and provide documented evidence (medical records, psychological reports, etc.) along with a complete explanation of how this extenuating circumstance led to your academic failure. (When you write your explanation to Committee C, include the following information: the nature of your extenuating circumstance; how you will succeed academically this semester; what you will do differently to be sure your GPA improves.) If the committee does not accept your appeal, you may not appeal again and must wait until your mandatory suspension has elapsed.

Appeals that are not submitted by the established deadlines will not be presented to the committee for review. In addition, all debts must be paid in full to the University before the readmission hearing date. The committee reserves the right to investigate and verify all circumstances that led to your academic dismissal.

While it is not required, you may appear in person to be heard by Committee C when it reviews your appeal. However, all supporting materials must be presented in writing before the appeal hearing deadline. No phone calls or appointments will be substituted for documentation.

Committee C reviews appeals four times a year, at the beginning and the end of the fall and spring semesters. The Registrar's Office coordinates all appeal information for Committee C. Send all documents directly to the Registrar's Office as quickly as possible. Once complete, your file will be given to Committee C for review. Incomplete files will not be considered. After the hearing, the Registrar's Office will mail all decision letters to the address listed on the Readmission Application. Students who appear before the committee will be informed of the decision that same day.

Academic Suspension/Dismissal - Appeal Deadline

Fall Semester April 30
Spring Semester..... October 30

